

**CHILD CARE INCOME AND EXPENSE SUMMARY FOR THE YEAR 2020**

Business Name / Client Name \_\_\_\_\_

**PERCENTAGE OF HOME USED FOR BUSINESS**

Total **SQUARE FOOTAGE** of Home \_\_\_\_\_

Total **SQUARE FOOTAGE** for Child Care \_\_\_\_\_

**TOTAL BUSINESS HOURS** \_\_\_\_\_

**BUSINESS INCOME**

Parental Fees \_\_\_\_\_  
 Title XX, County, Other \_\_\_\_\_  
 Food Reimbursement \_\_\_\_\_

**HOUSING COSTS**

Mortgage Interest \_\_\_\_\_  
 Real Estate Taxes \_\_\_\_\_  
 Homeowner's Insurance \_\_\_\_\_  
 Rent \_\_\_\_\_  
 Cleaning \_\_\_\_\_  
 Lawn Care, Landscaping \_\_\_\_\_  
 General mtnce, repairs (≤ \$2,500) \_\_\_\_\_

Utilities:

Gas \_\_\_\_\_  
 Fuel oil, kerosene \_\_\_\_\_  
 Electricity \_\_\_\_\_  
 Wood \_\_\_\_\_  
 Cable TV \_\_\_\_\_  
 Water, sewer \_\_\_\_\_  
 Trash collection \_\_\_\_\_  
 Telephone add-ons (call waiting, etc) \_\_\_\_\_  
 Internet Access (RR, Insight, etc) \_\_\_\_\_  
 Water Softner \_\_\_\_\_  
 Security \_\_\_\_\_  
 Other \_\_\_\_\_

**AUTOMOBILE EXPENSE**

Type of Vehicle Driven (give year, make and model)  
 \_\_\_\_\_

**TOTAL MILES DRIVEN** \_\_\_\_\_

**CHILD CARE MILES** \_\_\_\_\_

**IF YOU ARE CLAIMING ACTUAL EXPENSES, PLEASE PROVIDE ALL COSTS, INCLUDING INSURANCE, LEASE PAYMENTS, INTEREST, GAS, CAR WASHES, LICENSES, REPAIRS ETC.**

**BUSINESS EXPENSES**

**S  
S  
H  
A  
R  
E  
D  
S  
U  
P  
P  
L  
I  
E  
S**

Includes toys, books  
 Crafts, decorations,  
 paper supplies (saran wrap, foil, etc)  
 Cleaning, laundry,  
 Linens, small appliances  
 Fire extinguishers,  
 First aid

**THESE MAY BE COMBINED, SO NO INDIVIDUAL LINES NEED TO BE FILLED OUT**

**TOTAL SHARED SUPPLIES**

**See Standard Meal Allowance Rate Sheet**

**TOTAL FOOD COSTS**

**100%  
C  
C  
H  
A  
R  
E  
D  
E  
X  
P  
E  
N  
D  
I  
T  
U  
R  
E**

Advertising \_\_\_\_\_  
 Liability insurance \_\_\_\_\_  
 Tax preparation \_\_\_\_\_  
 Legal fees \_\_\_\_\_  
 Office supplies, postage, copies \_\_\_\_\_  
 Video rentals \_\_\_\_\_  
 Repairs (100% related to daycare) \_\_\_\_\_  
 Supplies \_\_\_\_\_  
 Dues, subscriptions, magazines \_\_\_\_\_  
 Field trips, admissions \_\_\_\_\_  
 Gifts, cards, parties \_\_\_\_\_  
 Medical required for certification \_\_\_\_\_  
 Substitute care, temporary labor \_\_\_\_\_  
 Training costs, education \_\_\_\_\_  
 Cell Phone \_\_\_\_\_

Other expenses \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**H  
O  
M  
E  
I  
M  
P  
R  
O  
V  
E  
M  
E  
N  
T  
S**

**Toys & child care equipment (over \$2,500 per item)**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Home Furnishings (over \$2,500 per item)**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Home Improvements (over \$2,500 per item)**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_